

Policy Guide



Policy No. 804

Section OPERATIONS

Title SCHOOL CALENDAR/DAY

Adopted AUGUST 21, 1989

Last Revised DECEMBER 15, 2020

POLICY NO. 804 SCHOOL CALENDAR/DAY	
Section 1	<p><u>Purpose</u></p> <p>The Board recognizes that preparation of an annual school calendar is necessary for the efficient operation of the District.</p> <p>The normal school day for the instruction of district students shall be in accordance with law, regulations and Board policy.</p>
Section 2	<p><u>Authority</u></p> <p>The Board shall determine annually the days and the hours when the schools will be in session for instructional purposes and the times for the daily sessions of district schools, in accordance with state law and regulations. This may include, as appropriate, activities qualifying as instructional days under the direction of certified school employees for fulfilling the minimum required days of instruction under law and regulations.</p> <p>The school calendar shall normally consist of a minimum of 180 student days.</p> <p>The Board reserves the right to alter the school calendar when it is in the best interests of the District.</p> <p>When an emergency arises, which the Board could not anticipate or foresee, and such emergency results in the District being unable to provide for the in-person attendance of all students during the established length of school days, number of days per week or hours of classes, the Board may establish temporary provisions during the period of emergency. During an open regular or special Board meeting, the Board shall take action to</p>

SC 1501, 1501.9, 1502, 1503, 1504, 1506
22 PA Code 11.2, 11.3

SC 1501
22 PA Code 4.4, 11.1

SC 520.1
Pol. 006

<p>Section 3</p>	<p style="text-align: center;">POLICY NO. 804 SCHOOL CALENDAR/DAY</p> <p>identify the emergency and establish the temporary provisions and time period for which the temporary provisions are applicable. Such action shall be recorded in the Board minutes for the open meeting and certified with the Secretary of Education in the form prescribed by the PA Department of Education for review or approval. The Board shall enact the temporary provisions in response to the emergency and may modify/extend the time, at a later regular or special Board meeting, for which such provisions are to remain in effect as long as the period of time is no more than four (4) years.</p> <p>Temporary provisions established in accordance with law may include but are not limited to:</p> <ol style="list-style-type: none"> 1. Keeping schools in session such days and number of days per week as the Board deems necessary, which shall include maintaining the requirement for a minimum of 180 student days. 2. Reducing the length of time of daily instruction for courses and classes while keeping with the required number of yearly instructional hours for elementary and secondary students as per the School Code. 3. Implementing remote and other alternative methods of delivering instruction under the direction of certified school employees. 	<p>SC 520.1</p> <p>22 PA Code 11.2</p>
	<p><u>Delegation of Responsibility</u></p> <p>The Superintendent shall annually prepare a school calendar for Board consideration.</p> <p>The Superintendent or designee shall document alterations to the school calendar and any temporary provisions established in response to a designated emergency in accordance with law, regulations, guidance from the PA Department of Education or Board policy.</p> <p>The Superintendent may close, delay the opening, or dismiss schools early for emergency reasons and to protect the health and safety of students and staff. The Superintendent or designee</p>	<p>Pol. 805</p>

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shall prepare procedures for proper and timely notification of all concerned, in the event of an emergency closing.

The Superintendent shall develop rules that allow students to enter and leave schools under exceptional conditions so that variances with the normal school schedule may be accommodated. Such rules shall consider such things as inclement weather, illness, urgent reasons and other circumstances.

22 PA Code 11.25
Pol. 204

Previously Revised: March 19, 2001

References:

School Code – 24 P.S. Sec. 520.1, 1501, 1501.9, 1502, 1503, 1504, 1506

State Board of Education Regulations – 22 PA Code Sec. 4.4, 11.1, 11.2, 11.3

Board Policy – 006, 805